

**CITY OF NEWBERG CITY COUNCIL MINUTES
NOVEMBER 16, 2009
7:00 P.M. MEETING
PUBLIC SAFETY BUILDING TRAINING ROOM
401 EAST THIRD STREET**

Work Session was held prior to the meeting. A report and update was given by the Information Technology Department on the new website. No decisions were made.

I. CALL MEETING TO ORDER

Mayor Bob Andrews called the meeting to order at 7:00 PM.

II. ROLL CALL

Members

Present:	Mayor Bob Andrews	Denise Bacon	Bob Larson
	Stephen McKinney	Bart Rierson	Marc Shelton (arrived at 7:01 PM)
	Wade Witherspoon		

Staff

Present:	Daniel Danicic, City Manager	Terrence Mahr, City Attorney
	Barton Brierley, Planning and Building Director	Norma Alley, City Recorder
	Howard Hamilton, Public Works Director	Jennifer Nelson, Recording Secretary
	Janelle Nordyke, Finance Director	

Others

Present: Pat Haight, Marc Willcuts, Mike Willcuts, Matt Willcuts, Steven Salmon, Lori Petersen, and Jerry Dale

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

IV. CITY MANAGER'S REPORT

Mr. Daniel Danicic, City Manager, spoke of the upcoming Citizen Rate Review Committee town hall meeting scheduled for January 13, 2010, in the Public Safety Building (PSB) at 7:00 PM; preparations for the high wind alerts expected this evening, and circulating a card for signatures to be given to Dr. Paula Radich, Superintendent of Newberg School District, in recognition of her being awarded the 2010 Oregon Superintendent of the Year.

V. PUBLIC COMMENTS

Ms. Pat Haight discussed her concerns for city events and important government decisions not being placed in The Newberg Graphic in a timely manner. She was especially concerned about the City's recent loan for two million dollars (\$2,000,000.00) to purchase property from Baker Rock Resources. She wondered if the information was not being given to The Newberg Graphic in a timely manner by city staff, or if the local paper was just not printing it in a timely manner. She commented that lots of information can be found on the City's website, but noted many people (especially those on Social Security benefits) are choosing to cancel their internet access because of tough economic times. She felt the City Council representatives should not be working for the City of Newberg or City Hall, but for the people of Newberg and the attitudes towards

government officials would improve if officials were more transparent and working for the citizens who are not prospering in this economy.

VI. CONSENT CALENDAR

1. Consider a motion approving **Resolution No. 2009-2875** connecting Newberg 911 communications center and radio equipment to Washington County Consolidated Communications Agency.

This item was removed from the Consent Calendar and heard under Old Business.

2. Consider a motion approving a proclamation supporting the Census 2010.
3. Consider a motion approving City Council Minutes for October 19, 2009.

MOTION: Larson/Witherspoon to approve the Consent Calendar including a proclamation supporting the Census 2010 and the City Council Minutes for October 19, 2009 as amended. (7 Yes/0 No) Motion carried.

VII. OLD BUSINESS

Consider a motion approving **Resolution No. 2009-2875** connecting Newberg 911 communications center and radio equipment to Washington County Consolidated Communications Agency.

TIME – 7:16 PM

Mr. Brian Casey, Police Chief, presented the staff report (see official meeting packet for full report).

Mayor Andrews asked for the actual cost of connecting to the Washington County Consolidated Communications Agency (WCCCA). Staff replied the cost was estimated to be \$344, 410.00 and directed his attention to a cost breakdown on page six (6) of the council packet.

Councilor Bob Larson asked if this money was coming out of this fiscal year's budget or next year's. Staff replied it was coming out of the current fiscal year's budget.

Ms. Janelle Nordyke, Finance Director, added the funds are under the equipment replacement fund and includes the increased expenditures for WCCCA which is part of Exhibit A on pages 27 -8 of the packet; these are existing funds set aside by the police department.

Councilor Stephen McKinney stated this was the clarification he needed as well as the assurance this money cannot be spent for any other purpose other than radio replacement. Staff stated this was correct.

Councilor Marc Shelton asked about the \$60,000.00 annual fee in addition to the one time connection fee and if there were funds to continue paying this as well as replacing the radios.

Chief Casey replied this was correct and the cost of replacing the radios is \$290.00 per radio. He clarified that the \$60,000.00 annual fee is currently budgeted for this year and next year's budget; that line is an ongoing annual expense which is offset by the \$20,000.00 worth of maintenance being done yearly on the current system that will no longer have to be done, so the actual cost really ends up being only \$40,000.00 per year for operation.

Councilor Larson asked when the system transfer would be taking place. Chief Casey replied it was weather contingent and permits also needed to be obtained from the federal government; but, he hoped to be completed and ready to go on July 1, 2010.

Councilor Bart Rierson asked if part of that connection cost and ongoing maintenance fee will also go towards replacing the hand-held and mobile radios. Staff said no, a significant part of the radio system that sits on the tower controller and the radio system itself needs the upgrading; the actual mobile and portable units will be replaced by doing a couple per year. The service and maintenance is to the radio tower and the cost of replacing the radios with digitally compatible units is separate, but once we are on the system and the digital conversion takes place the rest is taken care of by WCCCA by our annual fee.

Mayor Andrews asked if there is already a radio replacement contingency now. Staff replied there is and some of it is being used for this switch and there will be money existing in the budget and contingency which will be built on in future budgets.

MOTION: Larson/McKinney to approve **Resolution No. 2009-2875** connecting Newberg 911 communications center and radio equipment to Washington County Consolidated Communications Agency. (7 Yes/0 No) Motion carried.

VIII. PUBLIC HEARING

Consider a motion approving **Resolution No. 2009-2874** approving Supplemental Budget #1 for the 2009/2010 Fiscal Year.

TIME – 7:34 PM

Mayor Andrews called for any conflicts of interest or abstentions. None appeared.

Ms. Nordyke presented the staff report (see official meeting packet for full report).

Councilor Wade Witherspoon asked for further explanation of the costs to move the finance office from the PSB to City Hall.

Mr. Danicic explained the bulk of the costs come from the need to purchase and create cubicle partitions within the office space at City Hall as well as the electrical work and computer switches for each section; combined totals come to about \$30,000.00. This is why we are not looking into moving utility billing, which would be another \$30,000.00. Since none of this was budgeted, intermediate steps are being taken to mitigate the security issue within the police department.

Councilor McKinney asked if the money is coming out of an existing fund or does a revenue stream need to be created. Staff replied the money comes out of existing funds, but they are being taken from resources that were not allocated.

Councilor McKinney also asked about Fund 23 and the recent Council action to film meetings; he wondered if there could be any savings realized there by not doing the filming. Staff explained this was for the purposes of enhancing our public outreach and the expenditure on the videos created a \$10,000.00 item for which we are obligated under contract and the \$38,000.00 goes towards re-establishing the Cable Access channel and the necessary equipment for videos or slideshows, creating an opportunity to get information out to the public.

Mayor Andrews opened public testimony.

Ms. Haight spoke of her displeasure at how the city budgets the citizens' money, stating that additional monies in the general fund should go towards funding the extra police officers rather than charging \$3.00 extra on the monthly water bills, which is hard for people on a fixed income. She also suggested extra monies should be going against the balance of the loan from the Baker Rock property purchase in order to save the people from paying for the interest. She spoke of people living out of their cars in town and wondered how the city could justify putting its citizens into financial trouble. She recommended the Council obtain more public input before adopting this resolution.

Mayor Andrews closed public testimony. Staff recommended adopting the resolution. The hearing was closed.

MOTION: Witherspoon/Larson to approve **Resolution No. 2009-2874** approving Supplemental Budget #1 for the 2009/2010 Fiscal Year. (7 Yes/0 No) Motion carried.

IX. COUNCIL BUSINESS

1. Presentation from Marc Willcuts updating on the Orchard Lair Development.

TIME – 8:01 PM

Mr. Marc Willcuts, Mr. Matt Willcuts, and Mr. Mike Willcuts, of Coyote Homes, Inc. and Willcuts Company Realtors, presented updates and statistics from their Orchard Lair Development and affordable housing projects.

Mr. Steven Salmon, Salmon Concrete, shared with the Council the benefits experienced by his company and his employees as a result of being able to work as a subcontractor for the Orchard Lair development. He stated that in the thirty years he has lived and run his business in the area business has never been as slow as it has been and he thanked the Council for working with the community to create this opportunity. He shared that he was able to put employees back to work that had been laid off for four months; all of which live, work, and shop in Newberg. He spoke of conversations with other people in the industry who are out of work and said that Newberg seemed to be the only place where things are happening; he felt good to be a part of this community.

Ms. Lori Petersen, Valley Mortgage, shared how her company has helped put people in homes within the Orchard Lair development through the path to ownership program. She spoke of how they meet with people and create a customized plan according to their individual credit situations; even placing them into their homes while they work through the process to clean up their credit and obtain a mortgage loan.

Mr. Marc Willcuts concluded by stating that without the Council's decision to roll back the fees, this unique opportunity to provide affordable houses and work to so many families would not have been possible.

4. Sportsman Airpark

Mr. Danicic discussed the desire for Council's support of an application for a Connect Oregon III grant by the owners of the Sportsman Airpark for a project to extend the runway.

Mr. Jerry Dale, owner of Sportsman Airpark, apologized for the short time line and presented some more details as to the nature of the project, working with the Oregon Department of Transportation (ODOT), and the application process. The goal is to extend the runway two hundred feet from the end of the pavement to the property line and build a retaining wall, creating a safety zone for pilots and preserving an intended area for the proposed bypass.

MOTION: Andrews/Rierson to be in support of the project and grant application to extend a portion of the runway at Sportsman Airpark with ODOT and Connect Oregon. (7 Yes/0 No) Motion carried.

2. Discussion on McClure Annexation Process.

Mr. Terrence Mahr, City Attorney, gave updates on the McClure annexation process and appeal, noting the next possible dates for election if Council desired to place the annexation on the ballot. There has been no change in litigation and the next free election would be in May 2010, so another reminder will occur around February 2010.

3. Discussion on presentation of City Council Packet to the public and Council.

Discussions took place concerning the distribution of the City Council Packet to the Council and to the public electronically vs. hard copy. Mr. Mahr wanted to be sure the Councilors did not feel at any time they are hindered from being fully informed with the large volumes of information sometimes included within the Council Packets. Some of the larger documents are hard to email or print off, so they are made available online; but this requires Councilors to look at those links in order to read every attachment. Several Councilors wished to continue to receive attachments in hardcopy. Councilor Rierson suggested purchasing digital document readers at some point as well. Staff said they would try to be judicious in selecting what items are included in order to keep the volume down as much as possible.

5. Barrel of Dreams

Mayor Andrews asked if Councilors desired to participate in the Barrel of Dreams fundraiser again by providing a selection of wines for auction. All agreed to participate, suggestions were to include other items, such as chocolates as well as wine in the basket.

X. EXECUTIVE SESSION

Executive Session pursuant to ORS 192.660(2)(e) relating to a real property transaction – SP
Newsprint.

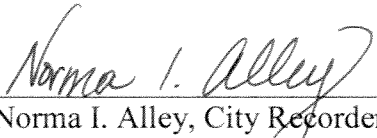
TIME – 9:06 PM

Executive Session was held and recorded. No decisions were made.


XI. ADJOURNMENT

The meeting adjourned at 9:29 PM.

ADOPTED by the Newberg City Council this 21st day of December, 2009.


Norma I. Alley, City Recorder

ATTEST by the Mayor this 23rd day of December, 2009.


Bob Andrews, Mayor